



BUXTED

PARISH COUNCIL

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8th June 2022

The Chairman and Members of the Council,

NOTICE OF MEETING

You are summoned to attend the meeting of Buxted Parish Council to be held on **Tuesday 14th June 2022** in **St Mary's Church Hall, Church Road, Buxted** directly following the planning committee meeting.

The public have a right and are welcome to attend and at the discretion of the Chairman, members of the public may ask questions prior to the commencement of the business proper.

AGENDA

- 1 Apologies for absence
- 2 Declarations of members' interests in respect of items on this agenda
- 3 Minutes of the 10th May 2022 meeting (previously circulated) to be confirmed and signed
- 4 ESCC/WDC report
- 5 Review of Standing Orders – amendment to Section 18 Financial Controls and Procurement
- 6 Annual Parish Assembly – review of the event
- 7 For members of the parish council to confirm receipt of the following end of year RBS reports and documents for the Annual Governance and Accountability Return (AGAR):
 - Ear marked reserves
 - Trial balance
 - Bank account reconciliations
 - Bank account statements
 - Fixed Asset register
 - Summary receipts and payment
 - Annual return
 - Cash and investment reconciliation
 - Reserves reconciliation
 - AGAR completed confirmation of dates of period for the provision of public rights form.
 - AGAR bank reconciliation
 - AGAR explanation of any significant variances

All information circulated to Members via email on 24th May 2022

- 8 To receive the final internal audit report from Mulberry & Co (dated 16.5.22) and the auditors signed page of the Annual Governance and Accountability Return 2021/2022 Form 3.
- 9 For members to approve Section 1 - Annual Governance Statement of the Annual Governance and Accountability Return 2021/2022 and for the Clerk and Chair to sign the document.
- 10 For members to approve Section 2 – Accounting Statements of the Annual Governance and Accountability Return 2021/2022 and for the Chair to sign the document, as prepared and signed by the Responsible Financial Officer prior to the meeting.
- 11 Outstanding matters – For Information Only unless otherwise stated:
 - Mobile Phone Coverage
 - Public footpaths
 - Trees
 - Road Safety
 - Wealden Local Development Framework – Local Plan
 - Property issues

Buxted Recreation Ground:
Unregistered footpath to the rear of Buxted Football Club and ideas for improving boundary line behind Buxted Football Club – update

 - Communications Matters: Website
- 12 Correspondence – as listed and subsequently updated and circulated at the meeting
No priority correspondence at publication
- 13 Committee meetings
- 14 Finance: (i) to approve invoices for payment - to be tabled ii) to receive bank reconciliation (iii) To note the following RBS reports: Earmarked reserves; Summary receipts and payments; cash and Investment reconciliation
- 15 Reports on other meetings attended by members
- 16 Members questions

Report on Jubilee celebrations in Five Ash Down – Chris Humphrey
- 17 Announcements – a) Chairman of the Council; b) Clerk to the Council



R Macklen, Clerk to the Council

Copy to ESCC Cllr R Galley, WDC Cllr Illingworth

See below: ongoing issues reported to ESCC Highways:

DATE RAISED	CASE NO	DESCRIPTION	OPEN/CLOSED RESOLUTION
<p>21/12/2020 ONGOING</p>	<p>00527587</p>	<p>Switching off of streetlamps in Britts Farm alleyway, or at least switching off one on 24 hours</p>	<p>21/12 – passed to officers 26/1 – still being discussed by officers 22/2 – resident advised that the orange light has now changed to a bright white light and is still on 24 hours (so worse situation) 10/3 – apologies from ESCC for slow response. Explanation of why lamp was changed to white light. Still looking at putting timers on lights 11/3 – Response by clerk. Crossed wires, we want the lights turned off not on timers. 23/3 – ESCC confirm they are still looking into being able to switch off lights 15/4 – ESCC confirmation that lights cannot be switched off for safety reasons but will be replaced with different bulbs and will not be on all night. Works will take place late summer 19/7 – clerk chased an email sent asking for further clarification as to why lights cannot be switched off 22/9 – clerk forwarded email to Cllr Galley to help chase 06/10 – ESCC response explaining why lights cannot be switched off and that new lamps would be better and can be fitted with guards 11/10 – local residents do not accept this response and still wish to have lights switched off. Clerk responded to ESCC with the suggestion of a site meeting to show that it is not a used footpath during the dark Jan 2022 – Highways officer offer to change lighting to reduced light and to switch off from midnight to sunrise. Residents do not agree to this and still want lamps removed or permanently switched off 7/3/22 – Highways agreed to make investigations with a view to removing lights 16/5/22 – Highways responded advising they require an anonymous survey of all residents of Britts Farm Road to prove it is what is wanted but they do not have the resources to carry this out. Clerk has asked exactly what format the questionnaire should be in so the PC/local residents would undertake task 25/5 – ESCC response they do not have an anonymous survey as they have never carried one out before. Clerk to draw up a survey which will be circulated by a local resident</p>
<p>21/01/2021</p>	<p>00539076</p>	<p>Blocked drain outside St</p>	<p>25/1 – passed to officer to investigate</p>

ONGOING		Mary's Church, Church Road, Buxted	
17/02/2022		A272/Budletts Lane is deteriorating again and needs resurfacing. It is now becoming dangerous when vehicles are trying to avoid potholes are going onto the wrong side of the carriageway. Etchingwood Lane is absolutely dreadful Millwood Lane is getting terrible towards the timber yard.	Roy Galley visited each site with Highway Steward
28/03/22	00673252	Licence application to install a dog waste bin on highway verge in Five Ash Down	28/3 – application for licence submitted to ESCC

Ionides Trust Update:

1. Any feedback on Jubilee Celebrations